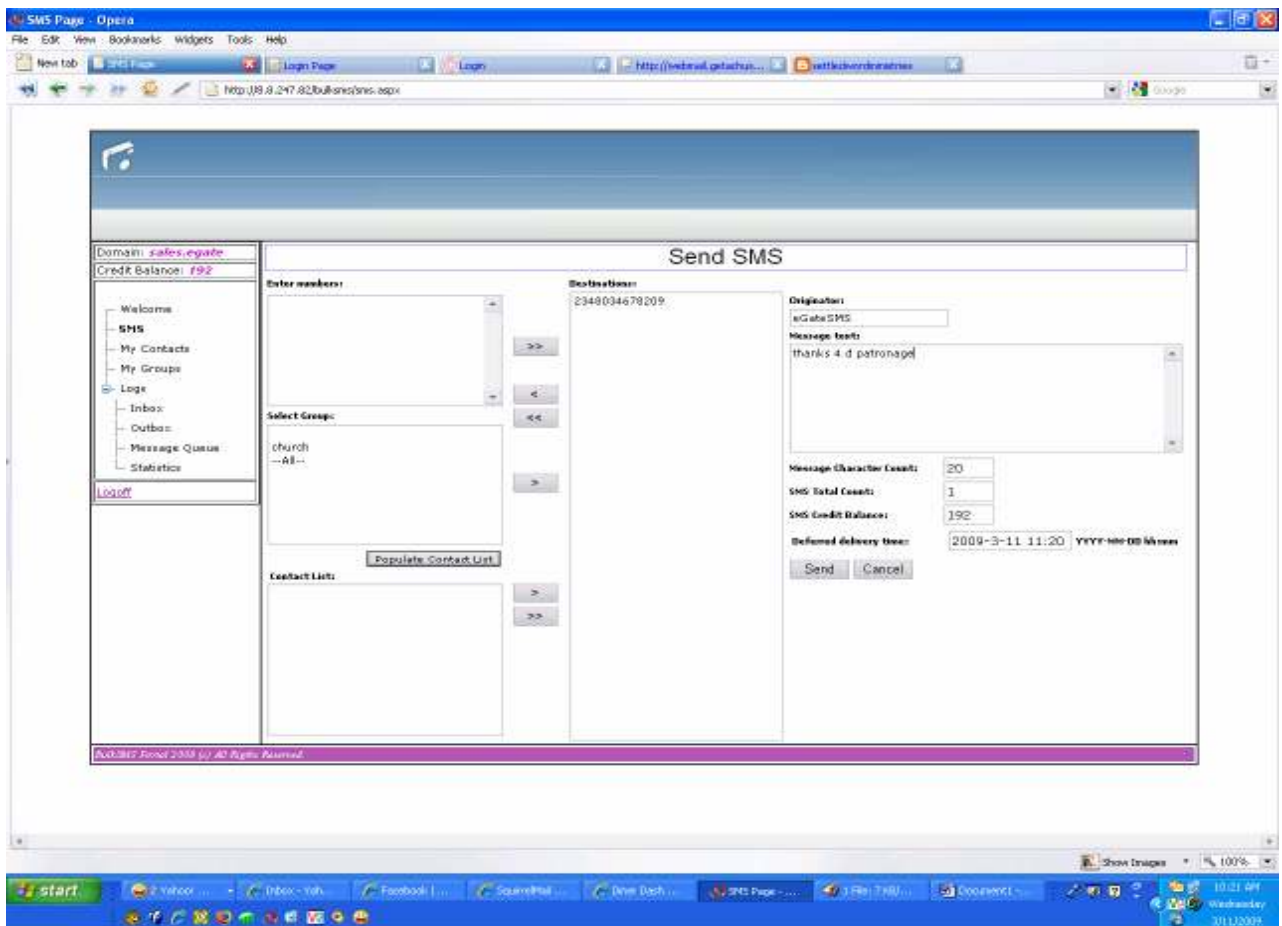


TO SEND SINGLE SMS,

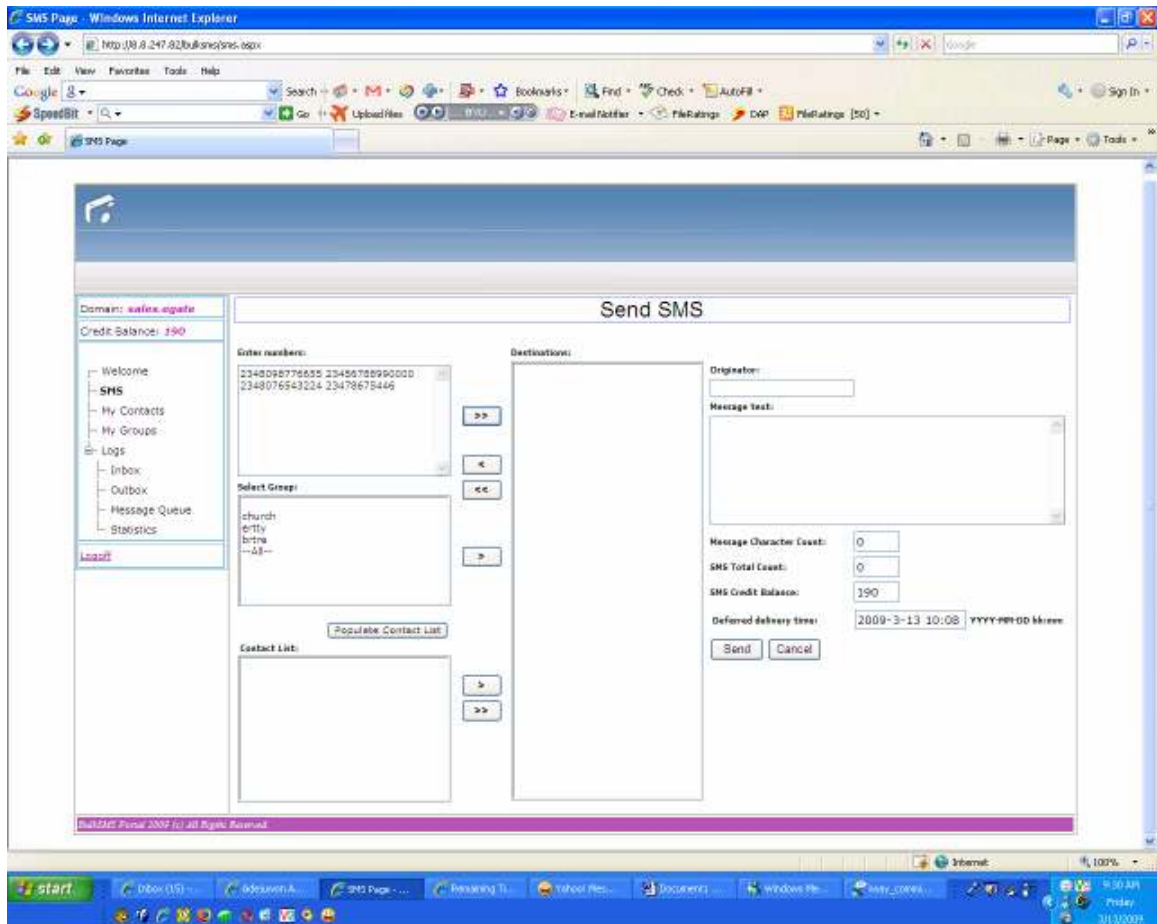
- CLICK ON SMS,TYPE UR NUMBER IN THE 23480 FORMAT IN THE “ENTER NUMBER” BOX
- CLICK ON THE ARROW GOING TO THE RIGHT SIDE



- TYPE YOUR SENDER ID IN THE ‘ORIGINATOR BOX- maximum of 11xters
- TYPE UR MESSAGE IN THE ‘MESSAGE TEXT’ BOX- maximum of 250xters
- CLICK ON SEND.

TO SEND MULTIPLE OR BULK SMS;

TYPE UR NUMBERS WITH A SPACE IN BETWEEN THE NUMBERS i.e  
2348067543212 2348056765432 2348034569876. OR COPY FROM ANY  
PREVIOUS DOCUMENT YOU HAVE SAVED ON YOUR COMPUTER AND  
PASTE INTO THE ‘ENTER NUMBERS’ BOX



- CLICK ON THE ARROW TO MOVE THE NUMBERS TO THE DESTINATION BOX
- TYPE IN THE SENDER I.D IN THE ORIGINATOR BOX
- TYPE YOUR MESSAGE
- CLICK ON SEND.

**TO SCHEDULE YOUR MESSAGE FOR A LATER DATE**

TYPE THE NUMBERS,TYPE THE MESSAGE AND THE ORIGINATOR  
CHANGE THE DATE AND TIME IN THE ‘DEFERRED DELIVERY TIME’  
TO YOUR PREFERRED DATE AND CLICK ON SEND.

**TO CREATE A GROUP CLICK ON ‘MY GROUPS’**

CLICK ON ‘NEW GROUP’  
TYPE UR GROUP NAME AND CLICK ON APPLY  
GO BACK TO THE PREVIOUS PAGE  
CLICK ON ‘UPLOAD GROUP LIST’

BROWSE FOR THE DOCUMENT  
AND CLICK ON APPLY.

TO SEND MESSAGES TO YOUR GROUPS,  
CLICK ON SMS  
CLICK ON THE GROUP UNDER “SELECT GROUP”  
USE THE ARROW TO MOVE IT.  
THEN TYPE YOUR MESSAGE AND FILL IN UR SENDER ID

**PLS NOTE THAT SENDER ID/ORIGINATOR  
SHOULD NOT BE MORE THAN 11 CHARACTERS**

**AND THE MAX NUMBER OF XTERS PER  
MESSAGE IS 250XTERS FOR ONE BLAST.**

**160XTERS = 1 SMS UNIT  
250XTERS = 2 SMS UNITS**